

CO-OPERATIVE FEDERATION OF VICTORIA LTD

MINUTES OF BOARD MEETING

held at Victorian Producers' Co-operative Co., Brooklyn on

Thursday 9th September, 1993

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38/93 PRESENT:

Board of Directors

J. Gill  
V. Hughes  
E. Long  
D. McMullan  
S. O'Rourke  
J. Saunders

A. Gill (Secretary)

39/93 CHAIR:

The secretary took the chair and called for nominations for a director to act as chairman of the meeting.

Resolved

"That J. Gill chair the board meeting."

40/93 APOLOGIES:

B. Macintosh, I. Risstrom.

Resolved

"The apologies are accepted."

41/93 MINUTES PREVIOUS MEETING:

Resolved

"That the minutes of the board meeting held on 3 August, 1993 be confirmed as a true and correct record of that meeting and be duly signed by the chairman."

42/93 AGENDA FOR MEETING:

Due to a time constraint associated with the annual meeting following the board meeting, the directors agreed to consider priority items only at the meeting.

43/93 MEMBERSHIP:

Applications for membership

Five applications for membership were received.

Resolved

"That the following co-operatives be approved for membership of the Federation and the accompanying shares allotted:

<u>Co-operative</u>	<u>Shares</u>
Eastern Suburbs Rental Housing Co-operative Ltd	326 to 330
Macalister Research Farm Co-operative Ltd	331 to 335
Moorabin Rental Housing Co-operative Ltd	336 to 340
Snowy River Seed Co-operative Ltd	341 to 345
South Barwon Rental Housing Co-operative Ltd	346 to 350"

Member delegates

Resolved

"That the following member delegates be accepted pursuant to the rules:

<u>Delegate</u>	<u>Co-operative</u>
Robin Hill	Ballarat Taxis Co-operative Ltd
Geoff Johnston	Eastern Suburbs Rental Housing Co-op Ltd
Henry Wood	Gippsland Tip Truck Hiring Co-operative Ltd
Stewart McRae	Herd Improvement Co-operative (Maffra) Ltd
Charles Walker	Macalister Research Farm Co-operative Ltd
Glenis Davies	Moorabin Rental Housing Co-operative Ltd
Jean Evans	Nth Geelong Rental Housing Co-operative Ltd
Roy Bradley	Roach Community Co-operative Ltd
Jenni Purdey	Skye Children's Co-operative Ltd
Robert Rossiello	South Barwon Rental Housing Co-operative Ltd."

44/93 FINANCE REPORT:

Profit & Loss Statement

The secretary tabled the profit & loss statement of the Federation to 31 August, 1993.

Resolved

"That the profit & loss statement as tabled be accepted."

Accounts Payable

The secretary tabled his invoice totalling \$3,168.39 for the period 1 July, 1993 to 31 August, 1993.

The board expressed concern that the budget agreed to on 13 May, 1993 had been exceeded.

Resolved

"That the payment of the secretary's account be approved."

Future Expenditure

The directors highlighted the need to control expenditure.

Resolved

"That expenditure be incurred subject to a profit be maintained at all times."

45/93 ELECTRIC CO-OPERATIVES PROJECT:

The secretary tabled a letter, funding conditions and a budget associated with a \$7,000 grant received from the Lance Reichstein Foundation for the Electric Co-operatives Project.

The secretary also tabled an invoice from David Griffiths totalling \$2,541.70 for costs incurred in the conduct of the project.

Resolved

"The board agrees to the funding conditions and budget associated with the grant from the Reichstein Foundation."

"That David Griffiths' invoice be approved for payment subject to Mr Griffiths agreeing to comply with the following conditions:

- \* Claims for expenses are to be itemised and identified with the budget and accompanied by a brief report on activities to date;
- \* Expenses claimed are for items used exclusively for the project;

\* Notify the secretary of any proposed changes in the commencement or conclusion dates of the project, or any proposed changes in the major features of the funded proposal;

\* To provide a report to meet the requirements of the Foundation."

"The board accepts the offer outlined in the letter to deduct 5% of the grant (\$350) for administration."

46/93 NEXT MEETING:

Resolved

"That the next board meeting be held before 30 September, 1993."

47/93 CLOSE:

The meeting closed at 2.00 p.m.

Signed: .....  ..... Date: 26/1/93  
(Chairman)